Preparing and distributing DA Form 4187 - Deferment to Professional Military Education (PME) / ETP Promotion (for SM on TCS orders with no opportunity to attend PME)

Use the DA Form 4187 to support Deferment to PME due to deployment. In such cases, sections I, III, IV, V and Addendum of DA Form 4187 will be completed.

From: Soldier's Company/ Troop / Battery, Commander, (include address and zip)

Thru: Battalion Commander, (include address and zip); ACOM/ASCC Command (assigned)

To: CDR, HRC Promotions Branch, Fort Knox, KY

Section I - Personal Identification

- a. Soldiers Last, First, MI.
- b. Soldiers Current Rank / MOS
- c. Soldiers SSN

Section III - Request for Personnel Action

a. Mark other by placing an "X" in the "OTHER (Specify)" box and type Deferment to PME for 24 months / ETP Promotion

Section IV - Remarks

- 1. Request promotion to the NCO rank of XXX as an exception to the provisions set forth in AR 600-8-19; specifically, without having completed mandatory Professional Military Education training set for in paragraphs 1-5 and 1-10.
- 2. (Soldier's name) was placed on the promotion standing list on (YYMMDD) and met the announced cutoff score (as appropriate). There are no retroactive promotion, to include entitlements or MILED credit.
- 3. Soldier has/has not been scheduled for resident NCO Professional Development System (NCOPDS) course for next higher rank. (list occasions and reasons for non-attendance).

4.	Soldier's Date of D	eployment is ((if applicable)	YYMM.	Current position	being
he	ld					

5. Commanders will validate Soldier meet the applicable course prerequisites for attendance at NCOPDS, possess the same skills and qualifications as course

graduates of the next rank (to include SSD compliance). Requirements outlined in AR 350-1 (Height/Weight and APFT requirements).

Encls: (DA Form 5500/DA Form 5501) with the most recent copy of APFT card results (DA Form 705 (Army Physical Fitness) last Eval (if applicable) and ERB/SRB.

Section V - Certification / Approval / Disapproval

a. The DA Form 4187 will be authenticated by the unit commander or designated representatives. The unit commander or designated representatives will authenticate the DA Form 4187 by signing in black or blue-black ink and by placing an "X" in the "HAS BEEN VERIFIED" box. The unit commander or designated representatives will ensure that data entered on the DA Form 4187 is accurate.

Addendum - Recommendation for Approval / Disapproval

- a. The DA Form 4187 will be authenticated by the Battalion commander or designated representatives. The Battalion commander or designated representatives will authenticate the DA Form 4187 by signing in black or blue-black ink and by placing an "X" in the "RECOMMEND APPROVAL" box.
- b. "COMMENTS" box will state "I have verified that the justification for the ETP for PME; the Soldier is prepared for duties at the next higher rank. Soldier will be scheduled for PME upon completion of the operation assignment. Through no fault of the Soldier he/she was never afforded the opportunity to attend NCOPDS/PME and he/she meets all course prerequisites for attendance for (ie. BLC/ALC)."

Forwarding Procedures

- a. DA Form 4187 and all Encl. will be forwarded to next higher command designated by ACOM/ASCC (assigned). Once signed and verified DA Form 4187 and Encl. will be forwarded to HRC Promotions Branch Fort Knox, KY.
- ** PME must be the only obligation missing for promotion to next higher rank
- ** It is the COMMANDS responsibility to ensure enrollment into PME upon the Soldiers redeployment.